

## Delegation Form

(Application HRD Antwerp – Diamond Lab Access Card and HRD Antwerp services (to submit and/or collect HRD Antwerp services))

Please submit the following documents:

- Copy of the identity card of the Appointed Person(s) (as defined below)

With this application, the Client requests HRD Antwerp to accept one or more person(s) ("**Appointed Person(s)**") of its staff to submit and/or collect diamonds and/or Jewellery to HRD Antwerp for grading services.

This application is filed by the undersigned Client (the "**Client**"). HRD Antwerp may provide copies of this Application to its affiliates, including without limitation any company that is owned or controlled, directly or indirectly, by HRD Antwerp.

The Client acknowledges that any application and ensuing registration of Appointed Person(s) is subject to approval by HRD Antwerp, and that HRD Antwerp may suspend or revoke such registration in case:

- (1) The Client Agreement is terminated, for whatever reason; and/or
- (2) The Appointed Person(s) is suspected of misuse or abuse of the Diamond Lab Access Card, and/or in case of any kind of suspicious behavior by the Delegated Person whether or not at the premises of HRD Antwerp; and/or
- (3) the data provided is no longer correct or up to date, the later meaning that the Client will provide a copy or every new ID Card or Passport.

Once an Appointed Person is registered, he/she will receive a personal Diamond Lab Access Card. This Diamond Lab Access Card will give the Appointed Person access to the reception of the HRD Antwerp – reception desk. The Appointed Person is not allowed to give or sell the Diamond Lab Access Card to any other person, for whatever reason. **In case the Diamond Lab Access Card has been lost or stolen, the Client will immediately notify the HRD Antwerp customer desk at 03 / 222 0608.** In case of loss, theft and/or damage to the Diamond Lab Access Card, a replacement fee of 100 euro will be charged.

The Client wishes to appoint the following person:

Name and First Name: .....

Function: .....

ID Card Number: .....

Signature:

The client approves that the person mentioned above:

Can only submit / can only collect / can submit **and** collect diamond services\*  
and / or

Can only submit / can only collect / can submit **and** collect jewel services\*

Client Number: .....

Client Name: .....

Antwerp, d.d. ....

.....

Signature, preceded by the handwritten mention "read and approved"

\*choose what is applicable